

<b>Swydd ddisgrifiad: Darlithydd ym maes Iechyd a Gofal Cymdeithasol</b>	
<b>Maes Rhaglen / Adran</b>	Iechyd a Gofal, Chwaraeon a Gwasanaethau Cyhoeddus
<b>Prif safle</b>	Llangefni
<b>Cyflog</b>	£30,619.64 - £47,330.98 y flwyddyn Pwynt MG1 - UG3
<b>Y math o gontract</b>	Cyfnod penodol o 2 flynedd hyd at 31/08/2026 gyda phosibilrwydd o estyniad
<b>Telerau'r contract</b>	Llawr amser (byddem yn barod i ystyried rhannu'r swydd)
<b>Yn adrodd i</b>	Rheolwr Maes Rhaglen Iechyd a Gofal, Chwaraeon a Gwasanaethau Cyhoeddus
<b>Pwrpas y swydd</b>	
<p>Rydym yn awyddus i benodi darlithydd ym maes Iechyd a Gofal Cymdeithasol / Datblygiad ac Addysg Plant a fydd yn addysgu ar draws lefel Mynediad 3 (Cyflwyniad i Iechyd a Gofal), hyd at Lefel 3 (cyfwerth â Safon Uwch/cwrs Safon Uwch Iechyd a Gofal Cymdeithasol/Plentyn).</p> <p>Croesewir ceisiadau gan unigolion sydd â phrofiad diweddar o weithio ym maes nyrsio / gofal iechyd / gwaith cymdeithasol / gofal cymdeithasol neu unrhyw ddisgyblaeth gyffelyb a fyddai'n gofyn am ddealltwriaeth gadarn o ddeddfwriaeth a pholisïau yn y sector Gofal Iechyd. Croesewir hefyd geisiadau gan unigolion sydd â phrofiad diweddar yn y sector Plant - ee gweithio o fewn addysg gynradd, lleoliadau Blynyddoedd Cynnar, neu brofiad perthnasol arall yn y diwydiant.</p> <p>Bydd y swydd yn rhoi cyfle i chi ddatblygu fel darlithydd o dan arweiniad a chyda chefnogaeth yr Arweinwyr Rhaglen, y Cydlynwyr a'r Mentoriaid sy'n arwain y ddarpariaeth yn yr adran. Byddai eich dyletswyddau'n cynnwys paratoi a chyflwyno darlithoedd diddorol i'n dysgwyr ynghyd â'r gwaith gweinyddu, asesu a sicrhau ansawdd sy'n gysylltiedig â hynny. Anogwn y defnydd o ddulliau dysgu ac addysgu ymarferol a gweithredol er mwyn gwneud y dysgu'n ddiddorol. Cewch gyfle i gymhwyso eich gwybodaeth ac enghreifftiau o'ch profiadau i'r dysgu ac addysgu. Bydd hyn yn sicrhau bod dysgwyr yn ennill dealltwriaeth a gwerthfawrogiad trylwyr o'r dyletswyddau, yr heriau a'r buddion sy'n gysylltiedig â dilyn gyrfa mewn lleoliadau Blynyddoedd Cynnar / Gofal Cymdeithasol.</p> <p>Byddai gan ein hymgeisydd delfrydol brofiad blaenorol o addysgu a phrofiad o weithio yn y sector Iechyd neu Ofal Cymdeithasol. Fodd bynnag, croesawn hefyd arbenigwyr o'r sector sy'n awyddus i fentro i'r maes addysgu. Byddem yn fodlon ystyried ceisiadau gan ymgeiswyr a hoffai rannu swydd er mwyn gallu parhau i weithio'n ymarferol ochr yn ochr â chymryd swydd addysgu.</p>	
<b>Prif ddyletswyddau a chyfrifoldebau</b>	
<b>A: Asesu Anghenion Dysgwyr</b>	
<ul style="list-style-type: none"> <li>A1. Darparu cyngor ac arweiniad priodol i ddarpar fyfyrwyr</li> <li>A2. Asesu profiadau dysgu a chyflawniadau blaenorol dysgwyr mewn perthynas â'r rhaglen ddysgu ddynodedig</li> <li>A3. Cynnal cyfweiliadau â darpar fyfyrwyr a gweinyddu unrhyw brofion dethol sydd eu hangen</li> <li>A4. Cynnal asesiadau cychwynnol a nodi unrhyw anghenion dysgu neu gymorth arbennig Anghenion</li> <li>A5. Sicrhau bod dysgwyr yn cael eu cofrestru gyda'r coleg a chyrrff dyfarnu</li> </ul>	

### **B: Cynllunio a Pharatoi Rhaglenni Dysgu ac Addysgu**

- B1. Nodi canlyniadau dysgu a pharatoi Cynlluniau Gwaith a Chynlluniau Gwersi ar gyfer rhaglenni perthnasol yn unol â gofynion cyrff dyfarnu a chanllawiau'r Grŵp
- B2. Sicrhau bod rhifedd a llythrennedd / sgiliau hanfodol yn cael eu hymgorffori yn y rhaglen ddysgu yn ôl y galw
- B3. Cynllunio ar gyfer anghenion ieithyddol y grŵp myfyrwyr er mwyn sicrhau bod myfyrwyr yn gallu defnyddio'r iaith a ddewisant (Cymraeg neu Saesneg) lle bynnag y bo modd
- B4. Dethol amrywiaeth o ddulliau dysgu i ddiwallu anghenion myfyrwyr

### **C: Rheoli'r Broses Ddysgu**

- C1. Sefydlu a chynnal amgylchedd dysgu sy'n ddiogel ac effeithiol
- C2. Datblygu a defnyddio amrywiaeth o dechnegau dysgu ac addysgu er mwyn annog dysgu annibynnol a hwyluso dysgu trwy brofiadau
- C3. Cynhyrchu a defnyddio deunyddiau dysgu priodol gan ddefnyddio technoleg dysgu lle y bo modd
- C4. Dynodi a mynd i'r afael â diffyg cymhelliant a herio ymddygiad amhriodol
- C5. Gosod tasgau heriol a chytuno ar dargedau a nodau unigol gyda dysgwyr fel y bo'n briodol
- C6. Strwythuro sesiynau'n briodol i gadw at yr amserlen a chynnal diddordeb
- C7. Cynnal a hybu cyfathrebu effeithiol gyda, a rhwng, yr holl ddysgwyr, gan ddefnyddio technoleg briodol lle bo hynny'n berthnasol
- C8. Cynnal perthynas waith effeithiol o fewn timau'r rhaglen
- C9. Sefydlu cysylltiadau priodol a chysylltu â chyrff allanol yn ôl y galw
- C10. Trefnu a goruchwylio lleoliadau profiad gwaith i ddysgwyr gan ddilyn y trefniadau y cytunwyd arnynt, yn cynnwys ymweliadau a gweithgareddau preswyl lle bo hynny'n briodol
- C11. Cydymffurfio â systemau gwybodaeth reoli'r coleg a sicrhau bod cydweithwyr yn cael yr holl wybodaeth angenrheidiol ar yr amser iawn ar y ffurf drefniadol a gytunwyd
- C12. Cyfrannu at holl systemau perthnasol y coleg o ran sicrhau ansawdd a gweithdrefnau rheoli mewnol ac allanol
- C13. Cymryd rhan mewn prosesau hunanasesu gan gynnwys gwerthuso modiwlau a chyrsgau

### **D: Darparu cefnogaeth i ddysgwyr**

- D1. Cyfrannu at lunio gweithdrefnau cynefino a chyflwyno dysgwyr yn effeithiol i'r sefydliad
- D2. Sicrhau bod dysgwyr yn gwybod am wasanaethau cefnogi a chynghori priodol a'u bod yn eu defnyddio
- D3. Cynnal systemau tiwtora yn unol â chanllawiau'r coleg
- D4. Darparu cyngor, arweiniad, sesiynau cynefino, gwasanaeth bugeiliol a chefnogaeth academiaidd, a chyfeirio at lwybrau cefnogaeth addas fel y bo'n briodol

### **E: Aseu canlyniadau dysgu a chyflawniadau dysgwyr**

- E1. Cynllunio strategaethau aseu priodol ar gyfer rhaglenni dysgu yn unol â gofynion cyrff dyfarnu a rhoi gwybod i fyfyrwyr amdanynt

- E2. Defnyddio amrywiaeth o ddulliau asesu priodol i gynnal asesiadau teg a dibynadwy
- E3. Sicrhau bod y dysgwyr yn cael adborth ysgrifenedig a llafar sy'n glir ac adeiladol o fewn cyfnod priodol
- E4. Cadw cofnodion asesu a darparu gwybodaeth i randdeiliaid perthnasol, e.e. cydweithwyr, rhieni, cyflogwyr, cyrff dyfarnu

**F: Ystyried a chlориannu eich perfformiad eich hun a chynllunio at y dyfodol**

- F1. Cloriannu eich ymarfer eich hun mewn perthynas ag anghenion y dysgwyr a'r rhaglen
- F2. Defnyddio adborth o systemau sicrhau ansawdd i wella eich ymarfer eich hun
- F3. Sicrhau eich bod yn ymwybodol o ddatblygiadau cyfredol yn eich maes arbenigol
- F4. Cymryd rhan yn system Adolygu Perfformiad y coleg er mwyn cloriannu eich perfformiad ac adnabod anghenion datblygu
- F5. Cymryd rhan mewn datblygiad proffesiynol parhaus perthnasol

**G: Dyletswyddau Penodol Eraill**

- G1. Ymgymryd â rôl Tiwtor Personol, Arweinydd Rhaglen, Dilysydd Mewnol ac os bydd y rheolwr rhaglen yn cytuno, gweithredu fel Prif Ddilysydd neu Gydlynnydd Cwricwlwm
- G2. Goruchwylio arholiadau neu asesiadau'n ôl y galw

**H: Cyfrifoldebau Cyffredinol**

- H1. Cydymffurfio â pholisi'r Grŵp ar Ddiogelwch, Iechyd a'r Amgylchedd er mwyn cynnal amgylchedd gweithio a dysgu diogel
- H2. Cyflawni unrhyw ddyletswyddau priodol eraill sy'n ymwneud â'ch rôl a'ch swydd ar gais y rheolwr llinell, yr Uwch Gyfarwyddwr neu'r Prif Weithredwr.

Manyleb deiliad y swydd	Hanfodol	Dymunol	Dull asesu
<b>Cymwysterau</b>			
Cymhwyster Lefel 4 mewn maes perthnasol.	X		Ffurflen gais
Cymhwyster addysgu neu barodrwydd i ennill y cymhwyster o fewn tair blynedd i'r penodiad.	X		Ffurflen gais / Cyfweliad
Gradd mewn maes perthnasol.		X	Ffurflen gais
Yn meddu ar neu'n barod i ennill cymhwyster Lefel 3 mewn Cefnogi Sgiliau Hanfodol.	X		Ffurflen gais / Cyfweliad
<b>Gwybodaeth a phrofiad</b>			
Profiad sector sylweddol mewn maes cysylltiedig	X		Ffurflen gais / Cyfweliad
Profiad ym maes iechyd clinigol / gwaith cymdeithasol / Gwybodaeth a dealltwriaeth o ddeddfwriaeth a rheoleiddio, medru dangos gwybodaeth weithredol gadarn o'r sector		X	Ffurflen gais / Cyfweliad

Gofal Plant, Datblygu ac Addysg e.e. drwy gyflogaeth flaenorol o fewn y sector yn gweithio gyda babanod, plant a phobl ifanc.				
Gwybodaeth a dealltwriaeth gyfredol o: <ul style="list-style-type: none"> <li>Cwricwlwm Newydd i Gymru; Gofal Plant / Addysg Blynnyddoedd Cynnar / Chwarae - deddfwriaeth / polisi / diogelu / iechyd a diogelwch / Datblygiad Plant</li> <li>Neu os o gefndir Iechyd a Gofal Cymdeithasol - Cydraddoldeb ac Amrywiaeth / Iechyd Meddwl / Cyflyrau Tymor Hir / Heneiddio ac Anabledd / Ail-alluogi / Cofnodi Gofal Diwedd Oes / Rheoli Heintiau / Camddefnyddio Sylweddau / Gofal sy'n Canolbwyntio ar Unigolion / Datblygiad Unigol</li> </ul>	X		Ffurflen gais / Cyfweliad	
Dealltwriaeth o'r cymwysterau Iechyd a Gofal Cymdeithasol yng Nghymru ( <a href="https://www.dysguiechydagofal.cymru/">https://www.dysguiechydagofal.cymru/</a> )		X		Ffurflen gais / Cyfweliad
Dealltwriaeth o ddysgwyr amrywiol, ac ymrwymiad i gyfle cyfartal.	X			Ffurflen gais / Cyfweliad
Profiad o addysgu mewn amgylchedd Addysg Bellach/Addysg Uwch.		X		Ffurflen gais / Cyfweliad
Gwybodaeth a phrofiad o ddefnyddio technoleg dysgu.		X		Ffurflen gais / Cyfweliad
<b>Sgiliau a phriodoleddau</b>				
Y gallu i ddefnyddio systemau a rhaglenni TG.	X			Ffurflen gais / Cyfweliad
Sgiliau trefnu, sgiliau rhyngpersonol a sgiliau cyfathrebu cadarn.	X			Ffurflen gais / Cyfweliad
Hyblygrwydd a sgiliau gweithio mewn tîm.	X			Ffurflen gais / Cyfweliad
<b>Gofynion ychwanegol</b>				
Y gallu i deithio'n unol â gofynion y swydd	X			Ffurflen gais / Cyfweliad
Ymrwymiad i werthoedd y Grŵp.	X			Ffurflen gais / Cyfweliad
<b>Sgiliau Cymraeg</b>				
Ceir manylion llawn am lefelau sgiliau Cymraeg yn: <a href="https://www.gllm.ac.uk/cy/jobs">https://www.gllm.ac.uk/cy/jobs</a>				
<b>Dealltwriaeth o'r Gymraeg</b>	Canolradd			Asesiad ar-lein / Cyfweliad
<b>Gallu i siarad Cymraeg</b>	Canolradd			Asesiad ar-lein / Cyfweliad
<b>Llythrennedd Cymraeg</b>	Canolradd			Asesiad ar-lein / Cyfweliad

**Noder:** bydd ymgeiswyr sy'n dangos eu bod o fewn un lefel i fodloni gofynion sgiliau Cymraeg y swydd hefyd yn cael eu hystyried ar yr amod bod unrhyw swydd a gynigir iddynt yn cynnwys cytundeb dan gontract i ddatblygu eu sgiliau Cymraeg.

### Gofynion gorfodol

Yn unol â Rheoliadau Cyngor y Gweithlu Addysg 2015 mae'n ofyniad statudol bod unigolion yn cofrestru â'r Cyngor cyn dechrau gweithio yn y Grŵp.

Mae'r Grŵp wedi ymrwymo i Ddiogelu ac amddiffyn iechyd a lles plant, pobl ifanc ac oedolion sy'n agored i niwed. Yn unol â Deddf Adsefydlu Troseddwyr 1974, bydd gofyn i unigolion gael gwiriad manwl gan y Gwasanaeth Datgelu a Gwahardd i gadarnhau eu bod yn addas i weithio mewn amgylchedd addysgol. Bydd tystysgrifau DBS trwy wasanaeth diweddarau'r DBS yn cael eu derbyn yn unol â'r canllawiau a geir yn - <https://www.gov.uk/dbs-update-service>.

O dan adran 8 Deddf Mewnfudo a Lloches 1986, mae'n ofyniad cyfreithiol ar unigolion i ddarparu tystiolaeth ddogfennol sy'n cadarnhau bod ganddynt hawl i weithio yn y Deyrnas Unedig.

### Crynodeb o'r telerau a'r amodau

<b>Oriau gwaith</b>	37 awr yr wythnos. 835 awr o oriau addysgu blynyddol - 24 i 26 o oriau addysgu bob wythnos. Hyd at 5 awr yr wythnos o "weithio oddi ar y safle" i'w gytuno â Rheolwr y Rhaglen
<b>Wythnosau gwaith</b>	52 wythnos y flwyddyn
<b>Gwyliau blynyddol</b>	<ul style="list-style-type: none"> <li>• 46 diwrnod y flwyddyn o wyliau.</li> <li>• Yr holl wyliau cyhoeddus arferol, i'w pennu'n flynyddol.</li> <li>• Hyd at 5 diwrnod effeithlonrwydd bob blwyddyn, i'w pennu'n flynyddol.</li> <li>• Bydd gan y rhai ar gontractau rhan-amser hawl pro rata i'r hyn a nodir uchod.</li> <li>• Bydd gan y rhai ar gontractau Amser Tymor hawl pro rata i'r hyn a nodir uchod a delir fel rhan o'r cyflog blynyddol.</li> </ul>
<b>Pensiwn</b>	Teachers Pensions Agency ( <a href="http://www.teacherspensions.co.uk">www.teacherspensions.co.uk</a> )
<b>Teithio</b>	Caiff y trefniadau ar gyfer ad-dalu treuliau i aelodau staff sy'n mynd i gostau ychwanegol wrth wneud gwaith swyddogol i Grŵp Llandrillo Menai eu hegluro yn y Polisi Teithio, Cynhaliaeth ac Adleoli.  Yn dilyn eu penodiad, bydd gofyn i ymgeiswyr llwyddiannus lenwi Ffurflen Asesu Gyrwyr ar gyfer Sgrinio Iechyd (os yw'n berthnasol). I gadarnhau bod ganddynt yswiriant at "Ddibenion Busnes", mae'n rhaid i bob gweithiwr sy'n hawlio treuliau am ddefnyddio eu ceir personol gyflwyno copïau o'u tystysgrif yswiriant i Adran Gyllid y Grŵp bob blwyddyn.
<b>Sgrinio Iechyd</b>	Bydd gofyn i ymgeiswyr llwyddiannus ateb holiadur iechyd ac efallai y bydd gofyn iddynt gael archwiliad meddygol.

**Job description: Lecturer in Health and Social Care**

<b>Programme area / Department</b>	Health & Care, Sport and Public Services
<b>Main site</b>	Llangefni
<b>Salary</b>	£30,619.64 - £47,330.98 per annum Point MG1 – UG3
<b>Contract type</b>	2 year fixed term to 31/08/2026 with possibility of extension
<b>Contract terms</b>	Full time (Job share would be considered)
<b>Reporting to</b>	Health & Care, Sport and Public Services Programme Area Manager

**Job purpose**

We are seeking to appoint a lecturer in Health and Social Care / Children's Development and Education who will be teaching across level Entry 3 (Introduction to Health and Care), through to Level 3 (A-level equivalent/A-level Health and Social Care/Child).

Applications are particularly welcomed from individuals who have recent experience working in nursing / health care / social work / social care or any other closely related discipline which would require you to have a sound understanding of current legislation and policy in the Healthcare sector. Additionally, applications are particularly welcomed from individuals who have recent experience in the Child sector - e.g. working in primary education, Early Years settings, or other relevant industry experience.

The role will allow you to develop as a lecturer, with the guidance and support of a team of Programme Leaders, Coordinators and Mentors who lead provision within the department. Your duties would include the preparation and delivery of engaging lectures for our developing learners; along with administration, assessment and quality assurance practices associated with these duties. We encourage the use of practical and active teaching and learning methodologies, to bring the learning to life. You will be able to apply knowledge and examples from your experiences to the teaching and learning delivered. This will ensure learners are gaining an in-depth understanding and appreciation of the duties, challenges, joys and rewards of following a career in Early Years / Social Care settings.

Our ideal candidate would have previous teaching and industry experience. However, we also welcome sector experts who are looking to take their first steps into teaching. We would also consider candidates who may wish to consider job share, so you can retain your current role in practice alongside taking up a teaching position.

**Main duties and responsibilities**

**A: Assessing Learners' Needs**

- A1. Provide prospective students with appropriate advice and guidance
- A2. Assess learners' previous learning experiences and achievements in relation to the identified learning programme
- A3. Conduct interviews with prospective students and administer any necessary selection tests
- A4. Undertake initial assessments and identify any special learning or support Needs

A5. Ensure learners are registered with the college and with awarding bodies

**B: Planning and Preparing Teaching and Learning Programmes**

B1. Identify learning outcomes and prepare Schemes of Work and Lesson Plans for relevant programmes in line with awarding body requirements and Grŵp guidelines

B2. Ensure that literacy and numeracy / essential skills are integrated into the learning programme as required

B3. Plan for the linguistic needs of the student group in order to allow students to use their language of choice (Welsh or English) wherever possible

B4. Select a range of learning methods to meet student needs

**C: Managing the Learning Process**

C1. Establish and maintain a safe and effective learning environment

C2. Develop and use a range of teaching and learning techniques to encourage individual learning and facilitate learning through experience

C3. Produce and use appropriate learning materials using information learning technology where possible

C4. Identify and address poor motivation and challenge inappropriate behaviour

C5. Set challenging tasks and agree individual goals and targets with learners as appropriate

C6. Structure sessions appropriately to provide pace and maintain interest

C7. Maintain and encourage effective communication with and between all learners, using appropriate technology where relevant

C8. Maintain effective working relationships within programme teams

C9. Establish appropriate links and liaise with external bodies as required

C10. Arrange and supervise work experience placements for learners following agreed procedures including visits and residential activity where appropriate

C11. Comply with college management information systems and ensure that colleagues are given all necessary information at the correct time in the agreed organisational format

C12. Contribute to all relevant college quality assurance systems; internal and external control procedures;

C13. Participate in self-assessment processes including the evaluation of modules and courses

**D: Providing learners with support**

D1. Contribute to the design of induction procedures and induct learners effectively into the organisation

D2. Ensure that learners are aware of and have access to appropriate support and guidance services

- D3. Maintain tutorial systems in line with college guidelines
- D4. Provide advice, guidance, induction, pastoral and academic support and signpost to other suitable support avenues where appropriate

**E: Assessing the outcomes of learning and learners' achievements**

- E1. Plan appropriate assessment strategies for learning programmes in line with awarding body requirements and communicate these to students
- E2. Use a range of appropriate assessment methods to conduct fair and reliable assessments
- E3. Ensure that learners are provided with clear and constructive written and oral feedback within an appropriate timescale
- E4. Maintain assessment records and provide information to relevant stakeholders e.g. colleagues, parents, employers, awarding bodies

**F: Reflecting upon and evaluating one's own performance and planning future practice**

- F1. Evaluate your own practice in relation to learners' and programme needs
- F2. Use feedback from quality assurance systems to improve your own practice
- F3. Keep up to date with current development within your own specialist field
- F4. Participate in the college Performance Review system in order to evaluate own performance and identify development needs
- F5. Engage in relevant continuous professional development

**G: Other Specific duties**

- G1. Undertake the role of Personal Tutor, Programme Leader, Internal Verifier and, if agreed with the programme manager, Lead Verifier or Curriculum Co-ordinator
- G2. Invigilate examinations or assessments as appropriate

**H: General Responsibilities**

- H1. Comply with the Grŵp's Safety, Health & Environment Policy in order to maintain a safe working and learning environment
- H2. Undertake any other relevant duties appropriate to your role and position which may be required by the line manager, Executive Director or the Chief Executive.

Person specification	Essential	Desirable	Assessment method
<b>Qualifications</b>			
Level 4 qualification in a related area.	X		Application form



Teaching qualification or willingness to gain within three years of appointment.	X		Application form / Interview
A degree in a relevant area.		X	Application form
In possession of or willingness to obtain the Level 3 Supporting Essential Skills Qualification.	X		Application form / Interview
<b>Knowledge and experience</b>			
Significant sector experience in a related area	X		Application form / Interview
Experience of clinical health / social work / Knowledge and understanding of legislation and regulation, demonstrating a sound operational knowledge of the Children's Care, Development and Education sector - e.g. through previous employment within the sector working with infants, children and young people.		X	Application form / Interview
Up to date knowledge and understanding of: <ul style="list-style-type: none"> <li>• New Curriculum for Wales; Children's Care / Early Years Education / Play - legislation / policy / safeguarding / health and safety / Children's development.</li> <li>• Or if H&amp;SC - Equality And Diversity / Mental Health / Long Term Conditions / Ageing And Disability / Reablement / Record End Of Life Care / Infection Control / Substance Misuse / Person Centred Care / Individual Development</li> </ul>	X		Application form / Interview
Understanding of the H&SC qualifications in Wales ( <a href="https://www.healthandcarelearning.wales/">https://www.healthandcarelearning.wales/</a> )		X	Application form / Interview

Empathy with diverse learners and commitment to equal opportunities.	X		Application form / Interview
Experience of teaching within an FE/HE environment.		X	Application form / Interview
Knowledge and experience of the use of learning technology.		X	Application form / Interview
<b>Skills and attributes</b>			
Ability to use IT systems and applications.	X		Application form / Interview
Good organisation, interpersonal and communication skills.	X		Application form / Interview
Flexibility and team working skills.	X		Application form / Interview
<b>Additional requirements</b>			
Able to travel as required to fulfil the requirements of the role	X		Application form / Interview
Commitments to the Grŵp values.	X		Application form / Interview
<b>Welsh language skills</b>			
Full details of the Welsh skill levels can be found at: <a href="https://www.gllm.ac.uk/jobs">https://www.gllm.ac.uk/jobs</a>			
<b>Welsh Understanding</b>	Intermediate		On-line assessment / Interview
<b>Welsh Speaking</b>	Intermediate		On-line assessment / Interview
<b>Welsh Literacy</b>	Intermediate		On-line assessment / Interview
<b>Please note:</b> consideration will be given to applicants who indicate that they are within 1 level of meeting the required Welsh skills requirement for the post on the proviso that any offer of employment would include a contractual agreement to develop their Welsh Skills.			
<b>Mandatory requirements</b>			
<p>In accordance with the Education Workforce Council (EWC) Regulations 2015 it is a statutory requirement that individuals register with the EWC prior to commencing employment with the Grŵp.</p> <p>The Grŵp is committed to Safeguarding and protecting the Health and Welfare of children, young people and vulnerable adults. Individuals will be required to complete an Enhanced Disclosure with the Disclosure and Barring Service in accordance with the Rehabilitation of Offenders Act 1974 to ascertain their suitability to work in an educational environment. DBS certificates via the DBS update subscription service will be accepted in accordance with guidance provided - <a href="https://www.gov.uk/dbs-update-service">https://www.gov.uk/dbs-update-service</a>.</p>			

Under section 8 of the Asylum and Immigration Act 1986 individuals are required by law to provide documentary evidence confirming their eligibility to work in the United Kingdom.

### Summary of the terms and conditions

<b>Working hours</b>	37 hours per week. 835 hours annual teaching time – 24 to 26 hours teaching per week. Up to 5 hours per week working off site in agreement with manager.
<b>Working weeks</b>	52 weeks per year
<b>Annual leave</b>	<ul style="list-style-type: none"> <li>• 46 days leave per annum.</li> <li>• All normally observed public holidays, determined annually.</li> <li>• Up to 5 days efficiency closure days per annum, determined annually.</li> <li>• Part Time contracts will receive a pro rata entitlement to the above.</li> <li>• Term Time contracts will receive a pro rata entitlement to the above paid as part of annual salary.</li> </ul>
<b>Pension</b>	Teachers Pensions Agency ( <a href="http://www.teacherspensions.co.uk">www.teacherspensions.co.uk</a> )
<b>Travel</b>	<p>Arrangements to reimburse employees who incur additional expense whilst carrying out their official duties on behalf of the Grŵp is outlined in the Travel, Subsistence and Relocation policy.</p> <p>Successful applicants will be required to complete a Drivers Assessment Form for Health screening upon appointment (if applicable). Copies of insurance certificates must be provided to the Grŵp Finance department on an annual basis by all employees claiming mileage expenses for using their own car to confirm that “Business Use” insurance is in place.</p>
<b>Health screening</b>	Successful applicants will be required to complete a health questionnaire and may be asked to attend a medical.